



Dolgarrog Community Council

Canolfan Porthllwyd Conwy Road Dolgarrog LL32 8JU

Minutes
Number

MAR022020

Agenda

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| 1. Apologies | 6. Review Internal Controls: Code Of Conduct |
| 2. Minutes Of Previous Meeting & Actions | 7. Risk Assessment |
| 3. Financial Officer Report | 8. Progress on work in centre and any further work and future planning |
| 4. Correspondence | 9. AOB |
| 5. Planning Applications | |

Minutes of Meeting: 2nd March 2020

1. In Attendance

Chairman	David Williams
Financial Officer:	Gillian Fraser
Secretary	Eileen Fletcher
Committee Members:	Gareth Jones, Gary Morris

Welcomed Visitor

Dave Bevan Npower

Apologies

Albert Hindle, Neil Davies

Committee Members:

Councillor Tomas Jones

DB Welcomed and gave a report on future plans to improve and maintained the pipeline with minimal disruption to the village. Also discussed the future plans to demolish the Social Club as it becomes unsafe, with no plans to, at this stage to rebuild on this land.

2. Minutes of Previous Meeting

3rd February 2020 approved & seconded by GJ / GF

- TJ Discussed his project to manage traffic as part of speed watch scheme and is to update next meeting
✓ **ACTION**
- DW Asbestos survey to be quoted for
✓ **ACTION**
- ALL Agreed to give £200 donation to WNTRR 2020 charitable cause (tractor drive)
- TJ Speak to Bethan from CCBC and cc DW into emails regarding the lease as it ran out in December 2019.
✓ **ACTION**
- DW Meet with Mike Bellis from Ysgol Y Gogarth regarding putting up bird boxes and clearing pathway around the village. Also briefly discussed a charitable donation to their cause
✓ **ACTION**
- ND Community Councillors signed and dated a declaration
• **ACTION those CC not in attendance to ensure declaration by signature added**
- GF **ACTION to provide declaration document each meeting until all signed**
• **ACTION**
- DW Add refurbishment of Rooms on next agenda until discussed fully
• **ACTION**
- TJ To feedback further information regards to reinstatement of Dolgarrog Station
• **ACTION**
- DW/GM Carry out risk assessment with GM. This to be placed onto next agenda.
• **ACTION**
- DW Carry out Risk Assessment within the planned target date within the Dolgarrog Walk grounds: The observation spot, wooden planks are rotten.
• **ACTION**
- DW Email number 9 and number 10 Trem y Dolydd regarding overhanging hedge onto pavement on main road
• **ACTION**

3. Finance

DW Discussed the account balance
ALL Agreed
Public Notice: Audit book can be viewed at any time by appointment with Chairman or Financial Officer
Invoices passed to GF

4. Correspondence

Incoming mail received and noted:

Invoice	One Voice wales	Passed to finance officer
Email	CCBC	Brambles Maintenance Closed
Letter	HSBC	Customer Review checklist
Quote	S.W.Jones	Maintenance work: Side Room
Flyer	SS	Pumo Track
Booklets	Glasdon	Outdoor Equipment
Notice	YDCW	Conwy Village Award Event
Letter	Rob	Asbestos Report Cheque Enclosed.

DW Contact details required for future records for above.
ACTION

5. Planning Applications

Planning application 367558

Relocation of camping pods and an ablution block and Seasonal Tipi.

All Agreed that the pods and toilet block worked when they were located previously before the move to the far end and no problems occurred. Regards to the seasonal Tipi this has been erected during events and no problems occurred. The plans are retrospective so are already in place.

6. Review of Internal Controls: Code of Conduct

DW Continued to discuss although no reading this month.

7. Risk Assessment

ALL Discussed the risk assessment required and DW & GM agreed to plan into a monthly diary the risk assessment for 4 sites

- ❖ Community Council February
- ❖ Dam Disaster March
- ❖ Cenotaph April
- ❖ The Park April (Old toilet Block)

DW/GM To provide further update next meeting and to add to agenda
ACTION

8. Progress on work in centre and any further work and future planning

ALL Work completed and DW to monitor a snagging list

DW To continue to deal with the snagging list

- ACTION

GJ Purchased painting products and is going to start painting where required

- ACTION

DW New quotation received for additional renovations of the back room adjacent kitchen

- ACTION

DW Gave provided an update with regards to the removal of asbestos within one of the rooms. An invoice was passed to GF. DW to continue to provide updates. Actions to remain until completed.

9. AOB

- DW Discussed the unofficial proposal from SS Andy Ainscough regards to the Community Council becoming involved in the ownership of the future Pump Track.
- All Discussed the proposal
- Discussed the actual content within the SS flyer “Riding a pump track is potentially hazardous activity” and this would be the main concern.
 - Reasons for the proposal discussed due to no other invites being offered for any other activities.
 - Insurance: DW has in advance of the meeting requested a quotation from insurance and DW to bring to the next meeting
 - No agreement was agreed. Further discussions to take place and to be part of the next agenda.
- DW To add to next agenda
ACTION
- GJ Discussed the stream at Taylor’s Avenue: Needs clearing
- DW To report to CCBC
ACTION
- GF Reported that she intends to resign as School Governor
- DW Add to next agenda the opportunity to all CC to take on the role.
ACTION

Next meeting: Meeting: 4th April 2020 at 6:30

<u>Proposer Name</u>	<u>Signature</u>	<u>Date</u>
<u>Seconder Name</u>	<u>Signature</u>	<u>Date</u>