



Dolgarrog Community Council

Canolfan Porthllwyd Conwy Road Dolgarrog LL32 8JU

Minutes
Number

AUG032020

Agenda

- | | |
|--|---|
| 1. Apologies | 7. Risk Assessment |
| 2. Minutes Of Previous Meeting & Actions | 8. Future Progress: Centre work and future planning |
| 3. Financial Officer Report | 9. Discuss Future Plans: MUGA |
| 4. Correspondence | 10. Surf Hotel Update |
| 5. Planning Applications | 11. AOB |
| 6. Review Internal Controls: Code Of | |

Minutes of Meeting: 3rd August 2020

1. In Attendance

Chairman	David Williams
Vice Chairman	Gareth Jones
Financial Officer:	Gillian Fraser
Secretary	Eileen Fletcher
Committee Members:	Albert Hindle, Neil Davies,
Committee Member:	Gary Morris

Apologies

DW Had prepared the room following government 2mtr safety guidelines.

2. Minutes of Previous Meeting

6th July 2020 approved & seconded by GF / DW

- GF **ACTION to provide declaration document each meeting until all signed**
✓ **ACTION**
- DW Add refurbishment of Rooms on next agenda until discussed fully
✓ **ACTION**
- TJ To feedback further information regards to reinstatement of Dolgarrog Station
• **ACTION**
- DW/GM Carry out risk assessment with GM. This to be placed onto next agenda.
• **ACTION**
- DW Carry out Risk Assessment within the planned target date within the Dolgarrog Walk grounds: The observation spot, wooden planks are rotten.
• **ACTION**
- DW /GW Plan into a monthly diary the risk assessment for 4 sites. Moved on due to C19. Add to next Agenda
- | | |
|---------------------|------------------------|
| ❖ Community Council | Sept |
| ❖ Dam Disaster | Sept |
| ❖ Cenotaph | Oct |
| ❖ The Park | Oct (Old toilet Block) |
- **ACTION**
- DW To continue to deal with the snagging list relating to wok completed adjacent to computer room
• **ACTION**
- All Discussed the proposal. This will be discussed next year.
- Discussed the actual content within the SS flyer "Riding a pump track is potentially hazardous activity" and this would be the main concern.
 - Reasons for the proposal discussed due to no other invites being offered for any other activities.
 - Insurance: DW has in advance of the meeting requested a quotation from insurance and DW to bring to the next meeting
 - No agreement was agreed. Further discussions to take place and to be part of the next agenda.
- DW **ACTION** To add to agenda January 2021. DW to diarise

3. Finance

DW Discussed the account balance
ALL Agreed
Public Notice: Audit book can be viewed at any time by appointment with Chairman or Financial Officer
Invoices passed to GF

4. Correspondence

Incoming mail received and noted:

Email	Dwr Cymru	Dolgarrog Pipe Bridge Temp Closure
Email	Clr Tomas Jones	Re: MUGA
Email	Haf Jones	Re: MUGA
Letter	CCBC	Charitable Rate Relief
Email	Community Eng. Officer	Introduction
Email	Haf Jones	Clerk Zoom Meeting
Email	HH Smith	The Hilton Contractor Parking Issue
Letter	SW Jones	Quotation relating to CC Flooring
Letter	HSBC	Safeguarding review

5. Planning Applications

Planning application 12 Houses across from Trem Y Dolydd
All Agreed no objections

6. Review of Internal Controls: Code of Conduct

All Agreed to discuss next month

7. Risk Assessment

All Agreed to discuss next month

8. Progress on work in centre and any further work and future planning

All Discussed and to review next month in detail. Quotation received and all agreed no need for a 2nd quote as this is continuation work to be completed by same contractor within the community centre.

- Dehumidifier in refurbished room
- Electrics in refurbished room and hall
- Flooring in refurbished room & hall
- Paint & decorate in all rooms

9. Future Plans Regards to the MUGA

DW Discussed the available lease regards to the MUGA and how Tomas Jones is involved in communications with the local school and CCBC. All agreed more information required and DW is to contact TJ for an update.

DW **ACTION contact TJ**

10. The Hilton Hotel Update

All Agreed that it would be nice to visit the hotel and gain an insight as to the progress
DW **ACTION to contact SS AA**

11. AOB

DW To set up a meeting with local shop and discuss the possible utilities meter ownership
DW **ACTION**

EF Discussed the absence of a vice chair. GJ proposed by EF and seconded by AH
All Voted in as VC. All agreed

GF Reminded the council of the bench requested at the park.
GJ **ACTION** to contact the interested persons

All Discussed the wood orc and the tile fairy and would like to take the opportunity to say thank the beautiful designs placed around the village and the Dam Disaster Walk. It brightened up everyone's day during lockdown and beyond. **THANK YOU**

DW Discussed the administration stationery, equipment and office working hours. All agreed that the CC require a new laptop to continue to efficiently carry out duties.
DW **ACTION** Purchase laptop

Next meeting: 7th September 2020 DW to check Time with GM 6pm proposed

<u>Proposer Name</u>	<u>Signature</u>	<u>Date</u>
<u>Seconder Name</u>	<u>Signature</u>	<u>Date</u>